



SIR THOMAS RICH'S SCHOOL

Oakleaze, Gloucester

DofE Silver By Canoe Update and Finance Reminder

Dear Parent/Carer

I hope you had a restful half term. As we are approaching the training day for the Duke of Edinburgh Award the school is due to pay a section of the overall invoice to the provider for the expedition section. As such this is a brief reminder about the financial instalment plan for the year as according to our records we have not received the full instalment amount for your child at this stage.

Finance

- 1st instalment of £29 due Friday, 28 July 2023.
- 2nd instalment of £130 due Friday, 13 October 2023.
- 3rd instalment of £130 due Friday, 17 November 2023.
- 4th instalment of £135 due Saturday, 5 January 2024.

This means at this stage we should have received a total of £289. If you have already paid this amount or greater please disregard this section of the email. If you need to discuss this instalment plan, please do not hesitate to contact finance@strs.org.uk.

Thank you for supporting your child with their award.

Any queries please do email me.

Best wishes

Mrs Rigby-Smith

SIR THOMAS RICH'S

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